

Registered number: OC321124

Keoghs LLP

**Annual report and financial statements
for the year ended 31 May 2020**

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REPORT AND FINANCIAL STATEMENTS 2020

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OFFICERS AND PROFESSIONAL ADVISERS

Designated members

A J Carr (appointed 9th April 2021)
J W Whittle (resigned 9th April 2021)
Keoghs Acquisition Limited

Registered office

2 The Parklands
Bolton
BL6 4SE

Bankers

The Royal Bank of Scotland
1 Hardman Boulevard
Manchester
M3 3AQ

Auditor

BDO LLP
Chartered Accounts and Statutory Auditors
3 Hardman Street
Manchester
M3 3AT

MEMBERS' REPORT (continued)

The members present their annual report on the affairs of the LLP, together with the financial statements and auditor's report, for the year ended 31 May 2020.

Firm structure

The LLP is a Limited Liability Partnership registered in England. A list of members' names is available for inspection at the LLP's registered office.

Principal activity

The principal activity of the LLP continues to be the provision of claims handling and legal services to the insurance industry in the United Kingdom.

Review of the business and future developments

Our goal is to be the best in class specialist provider of dispute resolution services for the insurance industry, providing services focused on litigation, claims management and fraud detection and prevention. We specialise in defendant services for motor, casualty (employers and public liability and disease), property and professional risk lines of insurance business.

We continue to be well placed to capitalise on the opportunities in the market place as the firm's competitive advantage is focused on combining low-cost workflow processing with operational and process excellence alongside deep technical expertise in relation to more complex matters. This position has been strengthened as in March 2020 the share capital of Keoghs Topco Limited was acquired by Davies Group Limited giving Keoghs the opportunity to work with Davies and benefit from their financial strength and expertise.

In our continued focus to strengthen our position in our marketplace we acquired the defendant insurance division of Sintons LLP in September 2019. This acquisition provides a complementary set of services to our existing portfolio.

During 2019/20, our turnover grew by £4.0m (4%) and our profit before members' remuneration has remained in line with last year. We continue to invest in technology to bring new solutions to the market and to drive further efficiency in order to meet the demands in a changing and competitive market.

The results for the year and financial position of the LLP at the year-end are set out on pages 8 and 9 of the financial statements.

The operating profit before exceptional items for the year amounted to £24.6m (2019: profit of £20.8m).

The balance sheet is set out on page 9 and shows net assets attributable to the members of the LLP of £46.4m (2019: £44.5m).

Impact of COVID - 19

In March 2020 our existing infrastructure enabled the majority of our workforce to immediately switch to home working when the COVID-19 pandemic hit the UK. We continued to see good levels of productivity and performance and in some teams have seen home working allow for a higher level of output than in office environments.

The reduction of traffic on the roads because of lockdown had a detrimental impact of the volume of motor related claims and as a result, it was necessary to utilise the job retention scheme for some colleagues in those areas. Post year-end we have seen a recovery of claims in those areas and have been able to return the colleagues from furlough.

Other areas of the business continued to perform in line with pre pandemic levels and that, together with the successful integration of the Sintons team in our Complex division and continued focus on improvement on efficiency, has meant that we have seen an increase in revenue when compared with the previous year.

Going Concern Review

Going concern has been discussed in detail in note 1. The LLP has continued to trade profitably since the year end in line with forecasts. As such, the members have a reasonable expectation that the LLP has adequate resources to continue in operational existence for the foreseeable future and the members believe that it remains appropriate to prepare the financial statements on a going concern basis.

MEMBERS' REPORT (continued)

Designated members

The designated members who served during the year and to the date of this report are set out on page 1.

The members who held office at the date of approval of this members report confirm that, there is no relevant audit information of which the Limited Liability Partnership's auditors are unaware, and; and each member has taken all the steps they ought to have taken as a member to make themselves aware of any relevant audit information and to establish that the Limited Liability partnership's auditors are aware of that information.

Political and charitable contributions

During the year, the LLP made charitable donations of £4,729 (2019: £10,674). The LLP did not make any political donations (2019: £nil). Members' drawings and the subscription and repayment of members' capital

During the year, individual members received monthly drawings representing payments on account of their agreed profit share. Profits are allocated to members as they are drawn.

The capital requirements of the LLP are determined by the Board and are reviewed regularly. Each member is required to subscribe capital to the LLP. The amount of capital subscribed by each member is determined by their own remuneration level. Interest is paid on the capital. On leaving the LLP a member's capital is repaid within one year.

Disabled Employees

Applications for employment by disabled persons are always fully considered, bearing in mind the abilities of the applicant concerned. In the event of members of staff becoming disabled every effort is made to ensure that their employment with the group continues and that appropriate training is arranged. It is the policy of the group and the company that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Directors' indemnities and insurance

The LLP has made qualifying third party indemnity provisions for the benefit of its member which were in place during the year and remain in force at the date of this report. The Company maintains members' and officers' liability insurance for its members and officers.

Corporate social responsibility

The LLP encompasses its corporate social responsibility through three different components that aim to positively impact the local community and the health and wellbeing of our people, they are 'Our Neighbourhood', 'Our Health and Wellbeing' and 'Employer of Choice'.

Brexit

The LLP has not experienced any adverse impact on the volume of claims due to the withdrawal of the UK from the European Union (Brexit) on the 1st January 2020. Our customers are almost entirely UK insurers or large corporate organisations, for whom we handle claims arising in the UK with no goods or services crossing borders.

MEMBERS' REPORT (continued)

Energy Consumption and Emission

The Limited Liability Partnerships (Energy and Carbon Report) Regulations 2018 requires the LLP to disclose annual UK energy consumption and Greenhouse Gas (GHG) emissions from SECR regulated sources.

Reported energy and GHG emissions data is compliant with SECR requirements and has been calculated in accordance with the GHG Protocol and SECR guidelines. Energy and GHG emissions are reported from buildings and transport where operational control is held – this includes electricity, natural gas and business travel in company-owned or grey-fleet cars.

The table below details the regulated SECR energy and GHG emission sources from the current reporting period. As this is the first year of reporting, no comparison to previous years is disclosed.

	1st June 2019 to 31st May 2020
Energy (kWh)	
Natural gas	1,599,811
Electricity	1,860,899
Transport	493,929
Total energy (kWh)	3,954,639
Emissions (tCO₂e)	
Natural gas	294
Electricity (location-based)	476
Electricity (market-based) in tCO ₂	470
Transport	119
Total SECR emissions (tCO₂e)*	888
Intensity metric	
SECR emissions per intensity metric (tCO₂e / £m turnover)	9.2

The LLP is committed to reducing its environmental impact and contribution to climate change through increased energy management, awareness and changes to operational procedures. During the previous financial year, detailed energy audits were commissioned to establish an energy-saving action plan as part of ESOS Phase-2 regulations.

Auditor

In the case of each of the persons who are members at the time when the members' report is approved, the following applies:

- so far as the designated member is aware, there is no relevant audit information of which the Limited Liability partnership's auditors are unaware, and
- he/she has taken all the steps that he/she ought to have taken as a designated member in order to make himself/herself aware of any relevant audit information and to establish that the Limited liability partnership's auditors are aware of that information.

BDO LLP has indicated their willingness to be reappointed as auditor. A resolution to re-appoint BDO LLP as auditor will be proposed at the next members' meeting.

Approved by the Board on 4 May 2021 and signed on its behalf by:



Keoghs Acquisition Limited

Designated Member, signed by its duly authorised representative, A Debiase, director

MEMBERS' RESPONSIBILITIES STATEMENT

The members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The Limited Liability Partnerships (Accounts & Audit) (Application of Companies Act 2006) Regulations 2008 require the members to prepare financial statements for each financial year. Under that law the members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The financial statements are required by law to give a true and fair view of the state of affairs of the firm and of the profit or loss of the firm for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the firm will continue in business.

The members are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the firm and enable them to ensure that the financial statements comply with the Companies Act 2006, as applicable to limited liability partnerships. They are also responsible for safeguarding the assets of the firm and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

These responsibilities are exercised by the Board on behalf of the members.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KEOGHS LLP

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Keoghs Limited Liability Partnership ("the Limited Liability Partnership") for the year ended 31 May 2020 which comprise the Profit and loss account, Balance sheet, Statement of changes in members' interests, Cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Limited Liability Partnership's affairs as at 31 May 2020 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 applied to limited liability partnerships by the Limited Liability Partnerships (Accounts and Audit) (Application of the Companies Act 2006) Regulations 2008.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Limited Liability Partnership in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Members' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Members have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Limited Liability Partnership's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Members are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF KEOGH'S LLP (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 as applied to limited liability partnerships requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Members

As explained more fully in the Members' responsibilities statement, the Members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Members are responsible for assessing the Limited Liability Partnership's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Members either intend to liquidate the Limited Liability Partnership or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Limited Liability Partnership's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006 as applied by Limited Liability Partnerships (Accounts and Audit) (Application of the Companies Act 2006) Regulations 2008. Our audit work has been undertaken so that we might state to the Limited Liability Partnership's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Partnership and the Limited Liability Partnership's members as a body, for our audit work, for this report, or for the opinions we have formed.



Julien Rye (Senior Statutory Auditor)
For and on behalf of BDO LLP, statutory auditor
Manchester
4 May 2021

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

KEOGHS LLP

PROFIT AND LOSS ACCOUNT For the year ended 31 May 2020

	Note	2020 £'000	2019 £'000
Turnover	3	96,992	92,972
Cost of sales			
Before exceptional items		(47,836)	(50,675)
Exceptional items		(2,041)	(362)
		(49,877)	(51,037)
Gross profit		47,115	41,935
Administrative expenses			
Before exceptional items		(24,776)	(21,511)
Exceptional items		(2,688)	(401)
		(27,464)	(21,912)
Other income		189	-
Operating profit		19,840	20,023
Operating profit before exceptional items		24,569	20,786
Exceptional items	4	(4,729)	(763)
Operating profit after exceptional items		19,840	20,023
Finance costs		(612)	(502)
Finance income		3	3
Profit before taxation and members' remuneration and profit shares	4	19,231	19,524
Taxation on profit	7	-	-
Profit for the financial year before members' remuneration and profit shares		19,231	19,524
Members' remuneration charged as an expense		(16,440)	(14,784)
Profit for the financial year available for discretionary division among members		2,791	4,740

All results relate to continuing activities.

There are no items of other comprehensive income in the current year or prior year other than those recognised in the profit and loss account. Accordingly a statement of comprehensive income has not been presented.

KEOGHS LLP**BALANCE SHEET**

At 31 May 2020

	Note	2020 £'000	2019 £'000
Fixed assets			
Intangible assets	8	8,383	8,038
Tangible assets	9	9,807	7,505
Investments	10	-	-
		<u>18,190</u>	<u>15,543</u>
Current assets			
Debtors	11	73,678	69,951
Cash at bank and in hand		7,999	-
		<u>81,677</u>	<u>69,951</u>
Creditors: amounts falling due within one year	12	<u>(53,190)</u>	<u>(28,405)</u>
Net current assets		<u>28,487</u>	<u>41,546</u>
Total assets less current liabilities		<u>46,677</u>	<u>57,089</u>
Creditors: amounts falling due after more than one year	13	<u>(298)</u>	<u>(12,581)</u>
Net assets attributable to members;		<u><u>46,379</u></u>	<u><u>44,508</u></u>
Represented by:			
Loans and other debts due to members			
Members' capital classified as a liability		4,772	4,676
Members' other amounts		38,816	35,092
Equity			
Members' other interests classified as equity		<u>2,791</u>	<u>4,740</u>
Total Members' interests		<u><u>46,379</u></u>	<u><u>44,508</u></u>

The financial statements of Keoghs LLP (registered number OC321124) were approved by the Members and authorised for issue on 4 May 2021. They were signed on behalf of the Partnership by:



Keoghs Acquisition Limited
Designated Member, signed by its duly authorised representative, A Debiase, director

KEOGHS LLP

STATEMENT OF CHANGES IN MEMBERS' INTEREST

For the year ended 31 May 2020

	Members' capital classified as a liability £'000	Members' other reserves debt £'000	Members' other reserves equity £'000	Total Members' interests £'000
Members' interests at 31 May 2018	4,673	30,988	5,245	40,906
Other reserves allocated to members	-	5,245	(5,245)	-
Members' remuneration charged as an expense	-	14,784	-	14,784
Profit for the financial year available for discretionary division among members	-	-	4,740	4,740
Members' interests after profit for the year and total comprehensive income	4,673	51,017	4,740	60,430
Members' capital introduced	153	-	-	153
Members' capital withdrawn	(150)	-	-	(150)
Drawings	-	(15,925)	-	(15,925)
Members' interests at 31 May 2019	4,676	35,092	4,740	44,508
Other reserves allocated to members	-	4,740	(4,740)	-
Members' remuneration charged as an expense	-	16,440	-	16,440
Profit for the financial year available for discretionary division among members	-	-	2,791	2,791
Members' interests after profit for the year and total comprehensive income	4,676	56,272	2,791	63,739
Members' capital introduced	1,114	-	-	1,114
Members' capital withdrawn	(1,018)	-	-	(1,018)
Drawings	-	(17,456)	-	(17,456)
Members' interests at 31 May 2020	4,772	38,816	2,791	46,379

KEOGHS LLP

CASH FLOW STATEMENT
For the year ended 31 May 2020

	Note	2020 £'000	2019 £'000
Profit on ordinary activities before members' remuneration and profit shares		19,231	19,524
Adjustment for:			
Amortisation		3,349	2,417
Depreciation		2,968	2,439
Operating cash flow before movement in working capital		<u>25,548</u>	<u>24,380</u>
Movement in debtors		(3,727)	(7,228)
Movement in creditors		4,468	(494)
Net cash generated from operating activities before transactions with members		<u>26,289</u>	<u>16,658</u>
Members' remuneration charged as an expense		(17,456)	(15,925)
Net cash generated from operating activities		<u>8,833</u>	<u>733</u>
Cash flows from investing activities			
Purchase of intangible fixed assets		(422)	(227)
Purchase of division	16	(3,272)	-
Purchase of tangible assets	9	(5,270)	(3,689)
Net cash outflows from investing activities		<u>(8,964)</u>	<u>(3,916)</u>
Cash flows from financing activities			
Capital introduced by members		1,114	153
Repayment of capital or debt to members		(1,018)	(150)
Intercompany loan borrowings received		21,621	-
Draw down on existing loan		-	2,500
Repayment of loan		(12,581)	-
Net cash inflows from financing activities		<u>9,136</u>	<u>2,503</u>
Net decrease in cash and cash equivalents		<u>9,005</u>	<u>(680)</u>
Cash and cash equivalents at beginning of year		(1,006)	(326)
Cash and cash equivalents at the end of year		<u>7,999</u>	<u>(1,006)</u>

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 May 2020

1. Accounting policies

The principal accounting policies are summarised below. They have all been applied consistently throughout the year and to the preceding year.

General information and basis of accounting

Keoghs LLP ("the Partnership") is incorporated in the United Kingdom and registered in England and Wales under the Limited Liability Partnership Act 2000. The address of the registered office is given on page 1. The nature of the Partnership's operations and its principal activities are set out in the members' report on page 2.

The financial statements have been prepared under the historical cost convention, and in accordance with Financial Reporting Standard 102 (FRS 102) issued by the Financial Reporting Council and the requirements of the Statement of Recommended Practice Accounting by Limited Liability Partnerships (issued July 2014).

The functional currency of Keoghs LLP is considered to be pounds sterling because that is the currency of the primary economic environment in which the Partnership operates.

Financial instruments

Financial assets and financial liabilities are recognised when the LLP becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the LLP after deducting all of its liabilities.

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a finance transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the balance sheet when, and only when, there exists a legally enforceable right to set off the recognised amounts and the LLP intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Debt instruments which meet the following conditions are subsequently measured at amortised cost using the effective interest method:

- (a) The contractual return to the holder is (i) a fixed amount; (ii) a positive fixed rate or a positive variable rate; or (iii) a combination of a positive or a negative fixed rate and a positive variable rate.
- (b) The contract may provide for repayments of the principal or the return to the holder (but not both) to be linked to a single relevant observable index of general price inflation of the currency in which the debt instrument is denominated, provided such links are not leverage
- (c) The contract may provide for a determinable variation of the return to the holder during the life of the instrument, provided that (i) the new rate satisfies condition (a) and the variation is not contingent on future events other than (1) a change of a contractual variable rate; (2) to protect the holder against credit deterioration of the issuer; (3) changes in levies applied by a central bank or arising from changes in relevant taxation or law; or (1) the new rate is a market rate of interest and satisfies condition (a).
- (d) There is no contractual provision that could, by its terms, result in the holder losing the principal amount or any interest attributable to the current period or prior periods.
- (e) Contractual provisions that permit the issuer to prepay a debt instrument or permit the holder to put it back to the issuer before maturity are not contingent on future events, other than to protect the holder against the credit deterioration of the issuer or a change in control of the issuer, or to protect the holder or issuer against changes in levies applied by a central bank or arising from changes in relevant taxation or law.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020

1. Accounting policies (continued)

Financial instruments (continued)

- (f) Contractual provisions may permit the extension of the term of the debt instrument, provided that the return to the holder and any other contractual provisions applicable during the extended term satisfy the conditions of paragraphs (a) to (c).

Debt instruments that are classified as payable or receivable within one year on initial recognition and which meet the above conditions are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, net of impairment.

Commitments to make and receive loans which meet the conditions mentioned above are measured at cost (which may be nil) less impairment.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the LLP transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the LLP, despite having retained some significant risks and rewards of ownership, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

(i) Investments

In the LLP balance sheet, investments in subsidiaries and joint ventures and associates are measured at cost less impairment.

(ii) Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

Going concern

The LLP is a subsidiary of Davies Topco Limited and party to group funding facilities. Monitoring of financial performance and management of banking facilities is done on a group basis, and incorporates the results of all subsidiaries of the group that are consolidated within Davies Topco Limited accounts.

To assess going concern, including the potential impact of COVID-19, financial forecasts have been prepared at a group level for a period exceeding 12 months from the date of signing these financial statements.

The Group and LLP has performed ahead of expectations since the outbreak of the COVID-19 pandemic and after three quarters of the year ending 30 June 2021 it is significantly ahead of its annual EBITDA and cash budgets. During the period the Group successfully restructured certain parts of its business and after initially drawing down on its banking facilities the directors felt confident enough in the Group's future outlook to repay the outstanding amount of £15m on revolving credit facility at the end of June 2020.

Additionally, as the COVID-19 impact on trading and cash is smaller than was first anticipated at the outbreak of the pandemic, the Group has recommenced its M&A program and during the post balance sheet period has made 13 acquisitions. Further, it should be noted that the directors choose to use the Group's own cash resources to complete six of the 13 acquisitions. The Group has only recently used its newly negotiated £100m credit facility for the most recent acquisition completed. Additionally, the Group has now repaid all of the government grants received in relation to the UK Job retention scheme and will repay all Irish grants received by the end of March 21, utilising £3.8m of the revolving credit facility - a further sign of the directors' confidence in the Group's prospects in the foreseeable future.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020

1. Accounting policies (continued)

Going concern (continued)

The Group's most recent forecasting exercise covers a period from the balance sheet date to 30 June 2022. As part of their forecasting work, the directors undertook some detailed sensitivity analysis which showed that the Group revenue would need to drop by 45% for there to be a covenant break in FY22, and by 40% for the Group to encounter any liquidity issue. The key mitigant for a covenant breach would be an equity injection from the shareholders which is permitted under the existing banking agreement. Additionally the main mitigant, should the Group experience a liquidity issue, would be to drawdown on the remaining £16.1m RCF which can be accessed for any purpose. The Group still maintains significantly more cash resources on its balance sheet than required for normal working capital purposes.

The LLP has continued to trade profitably since the year end in line with forecasts. As such, The members have a reasonable expectation that the LLP has adequate resources to continue in operational existence for the foreseeable future. The members therefore believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments that would result from this basis of preparation being inappropriate.

Intangible assets

Intangible assets acquired are measured at fair value at the acquisition date. Subsequently these are amortised in equal annual instalments over the following period, which is their estimated useful economic life:

Customer relations and knowledge	3 to 5 years
Contracts	5 years

Provision is made for any impairment.

Goodwill arising on the acquisition of trade and assets, representing any excess of the fair value of the consideration given over the fair value of the identifiable net assets acquired, is capitalised and written off on a straight line basis over its estimated useful economic life of 5 years. Provision is made for any impairment.

Tangible fixed assets

Tangible fixed assets are stated at cost or valuation, net of depreciation and any provision for impairment. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold improvements	Over the term of lease
Office equipment	20% straight line
Computer equipment and licences	16.67% / 25% / 33.33% straight line

Residual value represents the estimated amount which would currently be obtained from disposal of an asset, after deducting estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Investments

Fixed asset investments are stated at cost less impairment.

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 May 2020

1. Accounting policies (continued)

Impairment of assets

Assets, other than those measured at fair value, are assessed for indicators of impairment at each balance sheet date. If there is objective evidence of impairment, an impairment loss is recognised in profit or loss as described below.

Non-financial assets

An asset is impaired where there is objective evidence that, as a result of one or more events that occurred after initial recognition, the estimated recoverable value of the asset has been reduced. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use.

Where indicators exist for a decrease in impairment loss, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

Financial assets

For financial assets carried at amortised cost, the amount of impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost less impairment, the impairment loss is the difference between the asset's carrying amount and the best estimate of the amount that would be received for the asset if it were to be sold at the reporting date. Where indicators exist for a decrease in impairment loss, and the decrease can be related objectively to an event occurring after the impairment was recognised, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired financial asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

Taxation

Under self-assessment, liabilities to tax on the profits of the LLP are the liabilities of the members and not the responsibility of the LLP. However, the members have agreed that the LLP will retain, as a deduction from their current accounts, sufficient amounts to meet tax liabilities arising as a result of the profits of the LLP and accordingly these amounts appear in loans and other debts due to members.

Members' interests

Members' capital is repayable on retirement of the member and is therefore classified as a liability. Because members may retire with less than one year's notice and typically have their capital repaid within one year of serving notice, members' capital is shown as being due within one year.

Members' remuneration

During the year individual members received monthly drawings representing payments on account of their agreed basic profit share. After basic profit shares have been allocated to the individual members additional profits may be allocated to individual members in accordance with any additional profit allocation schemes in force within the LLP from time to time. All residual profits after allocations to the individual members are then allocated and credited to the Corporate Member.

An interest rate of 1% over the LLP's bank base rate is paid on capital subscribed. The interest paid and the drawings paid in the year are reported as members' remuneration charged as an expense on the face of the profit and loss account.

Exceptional items

The LLP considers exceptional items to be those which derive from events or transactions which are significant for separate disclosure by virtue of their size or incidence in order for the user to obtain a proper understanding of the LLP's financial performance. These items include, but are not limited to, integration of the acquired business and costs relating to other investment opportunities.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020**1. Accounting policies (continued)****Turnover**

Revenue for services represents the fair value of services provided during the year on client assignments. Fair value reflects the amount expected to be recoverable from clients and is based on an agreed fixed fee or, in the majority of cases, on time spent, expertise and skills provided, and expenses incurred. Fee income is stated net of Value Added Tax. All turnover originated in the UK.

Where the fee for the assignment is based on an agreed fixed amount rather than time and materials the revenue associated with the fixed fee is recognised in line with the expected life cycle of the matter.

Legal services provided to clients during the year which, at the balance sheet date, have not been invoiced to clients, have been recognised as fee income in accordance with Section 23 Revenue of Financial Reporting Standard 102. Fee income recognised in this manner is based on an assessment of the fair value of the services provided by the balance sheet date as a proportion of the total value of the engagement.

Unbilled fee income is included as unbilled amounts recoverable from clients within debtors. Unbilled amounts recoverable from clients are stated at fair value where the right to consideration has been obtained. Provision is made against unbilled amounts on those engagements where the right to receive payments is contingent on factors outside the control of the LLP. Contingent fee income (over and above any agreed minimum fee which is recognised as above) is recognised in the period when the contingent event occurs.

Turnover which has been recognised but not invoiced by the balance sheet date is included in debtors in accrued income. Amounts invoiced in advance of the completion of contractual obligations are included in deferred income.

Defined contribution pension schemes

The pension costs charged against operating profits are the contributions payable to the scheme in respect of the accounting period. The LLP accounts for its contributions to the scheme as a defined contribution pension scheme.

Business combinations

Business combinations are accounted for under the purchase method. Where necessary, adjustments are made to the financial statements to bring the accounting policies used into line with those used by the LLP.

Dilapidation Provision

Where the Group has a legal obligation, a dilapidations provision is created on inception of a lease. These provisions are a best estimate of the cost acquired to return lease properties to their original condition upon termination of the lease. Where the obligation arises from 'wear and tear', the provision is accrued as the 'wear and tear' occurs.

Onerous Lease

Where the unavoidable costs of a lease exceed the economic benefit expected to be received from it, a provision is made for the present value of the obligations under the lease. This is released over the remaining lease term.

Intercompany balances

All intercompany balances are repayable on demand and carry no interest charges, unless otherwise stated.

Operating leases

Rentals under operating leases are charged on a straight-line basis over the lease term, even if the payments are not made on such a basis. Benefits received and receivable as an incentive to sign an operating lease are similarly spread on a straight-line basis over the lease term.

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 May 2020

2. Critical accounting judgements and key sources of estimation uncertainty

In the application of the LLP's accounting policies, which are described in note 1, the members are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

(i) Critical judgements in applying the company's accounting policies

The following are the critical judgements that the members have made in the process of applying the LLP's accounting policies and that have the most significant effect on the amounts recognised in the financial statements.

Revenue recognition – accrued revenue

The value of accrued revenue is derived on the basis of estimations and assumptions regarding the fair value of unbilled time at the year end, having regard to the LLP's accounting policy for revenue recognition including work in progress provisioning and review of realisation rates. The judgement within this calculation is the realisation rate that is applied when calculating work in progress. Thus the recoverability of work in progress and provisioning is the key judgement.

(ii) Key source of estimation uncertainty

The following are the key assumptions that the members have made in the process of applying the LLP's accounting policies and that have the most significant effect on the amounts recognised in the financial statements.

Work in Progress

The valuation of work in progress (WIP) which relates to unbilled time, involves significant judgement and affects the amount recognised as revenue in the financial statements. After a review of WIP by management on a matter by matter basis the valuation is based on an estimate of the amount expected to be recovered from clients on unbilled amounts based on the time and expertise provided. Provision is made for contingencies including any time recorded on a matter which is in excess of the amount that is considered recoverable.

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 May 2020

3. Profit before taxation, members' remuneration and profit shares

Profit before taxation is stated after charging/(crediting):

	2020 £'000	2019 £'000
Other income	(189)	-
Depreciation – owned assets	2,968	2,439
Amortisation of intangible assets	3,349	2,417
Operating lease rentals	2,677	2,835
Exceptional items	4,729	763
	<u> </u>	<u> </u>

Other income of £189,000 (2019: £nil) relates to government grant income received in respect of employees placed in the Furlough Scheme during the year.

Exceptional items of £4,729k in the year represent the non-recurring costs relating to operational restructuring, provision for onerous leases and dilapidations, legal fees in relation to tax advice and costs associated with corporate restructuring (2019: £763k in relation to operational restructuring, legal fees in relation to tax advice and costs associated with corporate restructuring).

The LLP uses valve Partners in Keoghs Northern Ireland LLP and Keoghs Scotland LLP to extract any excess profits to Keoghs LLP if applicable.

4. Profit before taxation, members' remuneration and profit shares (continued)

The analysis of the auditor's remuneration is as follows:

	2020 £'000	2019 £'000
Fees payable to the LLP's auditor and its associates for the audit of the LLP's annual financial statements	<u>56</u>	<u>86</u>
Audit-related assurance services	20	24
Taxation compliance services	14	62
Other taxation advisory services	-	128
Corporate finance services	-	85
Total non-audit fees	<u>34</u>	<u>299</u>

No services were provided pursuant to contingent fee arrangements (2019: same).

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 May 2020

5. Staff numbers and costs

The average monthly number of employees (excluding members) was:

	2020	2019
	Number	Number
Fee Earners	1,246	1,285
Support Staff	320	337
	<u>1,566</u>	<u>1,622</u>

Their aggregate remuneration comprised:

	2020	2019
	£'000	£'000
Salaries	39,749	43,190
Social security costs	4,004	4,050
Other pension costs (note 14)	1,643	1,670
	<u>45,396</u>	<u>48,910</u>

6. Members' remuneration and transactions

Profits are shared among the members in accordance with agreed profit sharing arrangements and include interest on members' capital.

The profit attributable to the member with the largest entitlement, Keoghs Acquisition Limited, was £1.3m (2019 £3.7m).

The average number of members during the year was 127 (2019: 108).

7. Tax on profit

Tax remains the individual responsibility of members and as a consequence no tax charge arises in the year (2019 - £nil).

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020

8. Intangible fixed assets

	Customer relations and knowledge £'000	Contracts £'000	Goodwill £'000	Total £'000
Cost or valuation				
At 1 June 2019	1,077	302	10,097	11,476
Additions	1,922	-	1,772	3,694
At 31 May 2020	<u>2,999</u>	<u>302</u>	<u>11,869</u>	<u>15,170</u>
Amortisation				
At 1 June 2019	667	80	2,691	3,438
Charge for the year	1,032	60	2,256	3,349
At 31 May 2020	<u>1,699</u>	<u>140</u>	<u>4,947</u>	<u>6,787</u>
Net book value				
At 31 May 2019	<u>410</u>	<u>222</u>	<u>7,406</u>	<u>8,038</u>
At 31 May 2020	<u>1,300</u>	<u>162</u>	<u>6,922</u>	<u>8,383</u>

During the year Keoghs LLP capitalised intangible assets in relation to acquired customer relations and knowledge that are being amortised over their estimated useful economic life of 5 years.

The remaining amortisation period for customer relations and knowledge, contracts and goodwill is between 3 and 5 years.

KEOGHS LLP

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020

9. Tangible fixed assets

	Leasehold improvements £'000	Computer equipment and licences £'000	Office equipment £'000	Total £'000
Cost or valuation				
At 1 June 2019	2,095	19,279	1,037	22,411
Additions	206	5,041	23	5,270
Disposals	-	-	-	-
At 31 May 2020	<u>2,301</u>	<u>24,320</u>	<u>1,060</u>	<u>27,681</u>
Depreciation				
At 1 June 2019	1,349	12,781	776	14,906
Charge for the year	187	2,701	80	2,968
Disposals	-	-	-	-
At 31 May 2020	<u>1,536</u>	<u>15,482</u>	<u>856</u>	<u>17,874</u>
Net book value				
At 31 May 2020	<u>765</u>	<u>8,838</u>	<u>204</u>	<u>9,807</u>
At 31 May 2019	<u>746</u>	<u>6,498</u>	<u>261</u>	<u>7,505</u>

10. Fixed asset investments

	2020 £	2019 £
Subsidiary undertaking	<u>2</u>	<u>2</u>

Subsidiary	Country of incorporation	Principal activity	Registered Office	Holding	Proportion
Keoghs Services Limited	England	Non Trading	2 The Parklands, Bolton, BL6 4SE	Ordinary shares	100%

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020

11. Debtors

	2020 £'000	2019 £'000
Amounts falling due within one year:		
Trade debtors	23,675	23,191
Amounts owed by group undertakings	28,600	25,816
Unbilled amounts recoverable from clients	14,748	14,677
Prepayments and accrued income	6,655	6,267
	<u>73,678</u>	<u>69,951</u>

Amounts due from group undertakings are interest free and due on demand.

12. Creditors: amounts falling due within one year

	2020 £'000	2019 £'000
Bank loans and overdrafts	-	1,006
Trade creditors	10,306	9,197
Other taxation and social security	7,666	4,163
Amounts due to group companies	21,621	-
Onerous lease provision	1,283	-
Dilapidation Provision	964	-
Other creditors	788	2,099
Deferred consideration (note 16)	1,307	1,427
Accruals and deferred income	9,255	10,513
	<u>53,190</u>	<u>28,405</u>

Amounts due from group undertakings are interest free and due on demand.

13. Creditors: amounts falling due after more than one year

	2020 £'000	2019 £'000
Bank loans payable between one and five years	-	12,581
Deferred consideration (note 16)	298	-
	<u>298</u>	<u>12,581</u>

In the year ended 31 May 2020, a revolving facility was repaid in full. The amount outstanding at the balance sheet date was nil (2019: £12,581,361).

The interest rate on the bank loan was payable at LIBOR plus 2.15% (2019: 2.15%).

The facility was secured by a charge against the assets of the LLP in favour of the lender.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 May 2020

14. Employee benefits

Defined contribution schemes

The group operates defined contribution retirement benefit schemes for all qualifying employees. The total expense charged to profit or loss in the year ended 31 May 2020 was £1,643k (2019: £1,670k).

Contributions totalling £322k (2019: £311k) were payable at the end of the year and are included in other creditors.

15. Financial commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2020	2019
	Land and buildings £'000	Land and buildings £'000
- within one year	2,604	2,693
- between one and five years	6,086	7,984
- after five years	365	1,254
	<u>9,055</u>	<u>11,931</u>

16. Acquisition of division

During the year the LLP acquired the division of Sintons LLP which handles insured and self-insured claims.

The acquisition has been accounted for under the acquisition method. The following table sets out the book values of the identifiable assets and liabilities acquired and their fair value to the LLP:

	Fair value £
Goodwill	1,772
Other intangible assets – Customer relations and knowledge	1,500
Net assets	<u>3,272</u>
Satisfied by	
Cash, including acquisition expenses	<u>3,272</u>
	<u>3,272</u>

Unbilled WIP and disbursements with a gross value of £0.4m were also acquired for consideration to be determined by the amount recovered. The LLP bears no risk in relation to the recoverability of these amounts.

The acquisition was completed on 1 October 2019 and in the year ended 31 May 2020, turnover of £1.9m was included in the profit and loss account in respect of the acquired division.

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 May 2020

17. Related party transactions

Keoghs LLP have taken advantage of the exemption available under Section 33 of FRS 102 whereby it has not disclosed transactions with other wholly owned subsidiaries of the Group.

18. Controlling party

The parent company is Keoghs Topco Limited, a company registered in England and Wales.

On 6 March 2020, Davies Group Limited acquired 100% of the share of Keoghs Topco Limited. Davies Group Limited is a wholly owned subsidiary of the group whose parent company is Daisybright Limited. Daisybright Limited is in turn ultimately owned by Davies Topco Limited, which the directors consider to be the ultimate parent undertaking. The directors consider HGGC LLC to be the ultimate controlling party of the Group.